

**Minutes of the Los Alamos Little Theatre
Board of Directors Meeting
March 2, 2010**

Present: Eric Bjorklund, Pat Beck, Gracie Cainelli, Larry Cox, Nick Gurrola-Gal, John Gustafson, Kaki Kelly, Chris Weaver

Absent: Bobbie Simpson, Patti Stevenson-Brown

Visitors: Jim Sicilian, Jillian Burgin, Patrick MacDonald

Minutes:

The minutes of the February meeting were amended and approved. (Note: Post meeting copies of the January and February minutes were provided to Eric for posting to the LALT website.)

Treasurer's Report:

The treasurer's report was accepted as submitted. (Bobbie had e-mailed it to the Board earlier in the day)

Report on the House:

Larry noted light bulbs in work area that needed replacing and a persistent leak into the make-up room that will necessitate another roof-side visit. The hot water heaters for the men's and women's bathrooms were checked and determined to be functioning. The one in the handicapped bathroom needs either repair or replacement.

LA County crew replaced the gas meter, which meant most of the pilot lights in the building had to be re-lit.

The LA Fire Department has requested a visit for a pre-incident inspection. Eric is trying to schedule it and Larry will attend if possible.

The back emergency exit door apparently would not latch and someone had tied it closed. Larry fixed it.

Mail:

Nothing to report

Concerns:

Gracie will get a card off to an LALT member who broke an arm.

New Business

Publicity

Chris reminded the Board about the idea of providing tickets to KRSN to "raffle off" to

callers as a way of raising awareness about shows. Some e-mail discussion of this proposal had been shared among Board members. The proposal was moved, seconded and approved.

Proposals for 2010-11 Season

Jim Sicilian presented a proposal for Seascapes. Gracie Canielli would be the show's producer and Jim the director. Ken Milder and Larry Cox are also on board for the production. Since Jim and Gracie will be gone for the April meeting, at which all the proposals will be discussed, Jim wanted to meet with the Board and address any questions about his proposal. The Board did not have many questions; members felt comfortable with the production staff but noted the need to evaluate the proposal in the context of all the proposals received for next season.

Eric recounted that in addition to Seussical (already approved) other possibilities for next season include A Class Act, Moonbeams and Magnolias, and possibly an Agatha Christie play.

Spitfire Budget

Jillian presented a budget proposal for Spitfire Grill. Board members made a few puts and takes, after which Pat moved and Chris seconded to accept the budget proposal. The motion passed, with one abstention. The Board noted that the budget was higher than usual because of the higher royalty costs associated with the musical

Sylvia reception

Gracie agreed to take the lead and assemble the crew. Chris and Nick agreed to help serve.

Old Business

Historic District

Eric reported he had learned that the LALT building is NOT included in the Fuller Lodge Historic District. Ron Wilkins, though, offered to help direct LALT to people who can help with grant writing, if LALT wants to pursue such resources.

New Director Subcommittee

John distributed draft Roles and Responsibilities for the liaison position (see below). There was some discussion at the meeting, but it was agreed the document should be distributed electronically and comments provided in response.

2011 AACT Fest Update

None.

Next Meeting

Tuesday, April 6, 2010 @ 6:00 PM

Adjourn

Roles and Responsibilities LALT Board Liaison to LALT Productions

Background:

The LALT Board has a responsibility to promote a high standard in LALT productions to ensure ongoing community support for LALT. In addition, the LALT Board has a responsibility to support and ensure the success of persons producing, directing or participating in LALT productions.

Therefore, the LALT Board has established the position of LALT Board Liaison. A Liaison, chosen from among the Board members, shall be assigned to each LALT production.

Liaison Roles and Responsibilities:

Serve as a resource to each production for information, support and guidance.

The Liaison shall respect the director's authority to make decisions about the production.

The Liaison shall provide information, as needed or requested, on standard LALT practices and requirements, or research answers to questions if necessary.

Represent the LALT's interests in ensuring a production that maintains historical standards of quality and that promotes a safe experience by cast, crew and audience.

If, in the Liaison's opinion, decisions by the director are detrimental to safety, security or LALT reputation, the Liaison shall make such concerns known to the director and the Board.

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Serve as an independent assessment to the Board on production status.

Inform the Board of any changes to the approved production requirements

In the absence of the producer or director at the monthly LALT Board meeting, provide a status update on the production.

Serve in an ombuds capacity to any participants in the production.

To perform these roles and responsibilities the Liaison shall provide his or her contact information to the director, producer, cast and crew of the production and be responsive to any contacts by them. The Liaison also shall attend rehearsals (or other production meetings, as requested) on a periodic basis sufficient to maintain awareness of the production's status.